**Making a Difference: One Program at a Time**

*AGC Georgia Contractors Support High School Construction Programs*

**School Name**:

**Instructor’s Name**:

**Phone**:

**Email**:

**School Address**:

**Programs/Certifications**:

**Needs Identified by the Instructor**

**Agreed to or Discussed Contractor Participation**

**Observations by contractor during a walking tour of the classroom and discussion with the instructor.**

Number of Students in the Program: \_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Lab Size:  Cramped/Small  Adequate, Could Be Better  Large/Spacious  
  
Computer Access for Students?  Yes  No If yes, how many? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Types of equipment available:

Types of materials available:

Do students have access to blueprints to learn from?  Yes  No

Other observations:

AGC Georgia Member Name:

Next Scheduled Visit Between Contractor Representative and Instructor:

*Please email completed form to Cherri Watson at* [*watson@agcga.org*](mailto:watson@agcga.org)*. Call 678-298-4104 with questions.*

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Ideas on how to reach out to the instructor if you don’t know them. . . .

While calling the instructor is preferable, should you only be in a position to leave them a message, you can send a follow up email containing information such as what is included in this draft email.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hi, I’m <your name> with <company name> in <city>. I’m a <<job title with your company>>, and I’m contacting you because of my affiliation with the Associated General Contractors and CEFGA – the Construction Education Foundation of Georgia. As you may know, AGC and CEFGA are working hard to promote careers in construction and develop a pipeline of skilled workers to build future projects. A great way to accomplish this is to connect contractors with local construction program instructors.

I’d like come and meet with you to learn more about your program, what trends you are seeing with enrollment, and what needs you have. Perhaps my firm can be a resource for you and your students.

To give you more background on AGC Georgia and CEFGA’s workforce development initiatives, please consider reviewing this file: <http://goo.gl/Ay932H>

I look forward to speaking with you soon. My cell phone is XXXXXX, please call me at your convenience.

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Examples of ways to help a construction program:

* If the school is not accredited, offer to help the instructor earn accreditation
* Offer to have a project manager/superintendent/executive speak to the class about their track to job in construction
* Offer for a representative of a specialty contractor to visit the class and share details about their trade
* Schedule a visit for the students on your local jobsite
* Deliver left over materials from your jobsite to the instructor to use in class
* Have a portion of a lumber order (or any needed materials) delivered to the class
* Contribute a gift card for the instructor to buy needed materials